

THE IOWA COUNCIL ON HOMELESSNESS
BI-MONTHLY MEETING MINUTES
MEETING HELD AT THE IOWA FINANCE AUTHORITY,
PRESENTATION ROOM AT 10 A.M. ON SEPTEMBER 21, 2012

A regularly scheduled Iowa Council on Homelessness meeting was held on Friday, September 21, 2012 at the Iowa Finance Authority, 2015 Grand Avenue, Des Moines, Iowa.

(Note: Any requests for corrections to the minutes should be sent to Josh.McRoberts@iowa.gov)

I CALL TO ORDER

The September 21, 2012 meeting of the Iowa Council on Homelessness was called to order at 10:00 A.M. by Chair Axeen. There are currently 36 members on the Iowa Council on Homelessness. The following voting members were present: Axeen, Beilke-McCallum, Binner, Boss, Brand, Brown, Brustkern, Canganelli, Davidson, Dunnwald, Erickson, Fidelis, Fisher, Flores (alt. for Armstrong), Gronstal, Hagen, Harris, Hearn, Johnson, Jordal, Kellogg, Munsterman-Robinson, Peterson, Phillips, and Wilson. A quorum was established.

II ICN ETIQUETTE REVIEW

Chair Axeen reminded people that this meeting makes use of ICN sites and conference lines and that meeting etiquette needed to be followed.

III APPROVAL OF THE AGENDA

A motion was made by Mr. Beilke-McCallum and was seconded by Mr. Gronstal to amend the action item on the agenda that the Executive Committee will recommend an award of a proposal for the RFP to the Executive Director of the Iowa Finance Authority and also amended that a quorum constituted 19 members, not 18 members as stated on the agenda. The motion passed unanimously.

IV APPROVAL OF THE JULY 20, 2012 MINUTES

A motion was made by Mr. Beilke-McCallum and seconded by Ms. Erickson to approve the minutes. The motion passed unanimously.

V COMMITTEE/TASK FORCE REPORTS

Executive Committee (Al Axeen)

Mr. Axeen noted that Mr. Beilke-McCallum would put forth a motion on the floor from the Executive Committee.

Mr. Beilke-McCallum discussed reallocation of unspent Continuum of Care funds that is not allowed under the new Continuum of Care Rules. He stated that the reallocation numbers are based on self-reported numbers in the HUD APR and the Grant Inventory Worksheet.

Ms. Fisher noted that it may be unfair for agencies who have not submitted their most recent APR to penalize agencies with reallocation when the new numbers haven't been submitted.

Mr. Beilke-McCallum said that there has been a pattern of a minority of recipients that have not spent all of their funds. He went on to say that currently, all unspent Continuum of Care grant money goes back to the Federal treasury and now we have the ability to reallocate this money to new programs and to keep the money here in Iowa. He also noted that the January 15, 2010 minutes stated that the Council passed a resolution stating they would consider reallocation to show that a precedent had been set by the Council. He also made clear that there will be an appeals process for any recipient to explain why they were unable to expend their funds and why the unspent funds should not be reallocated. Mr. Beilke-McCallum finished by reading a strongly worded letter from House Appropriations Committee to HUD regarding Continuum of Care funding and he felt that if we continue to send money back that [we] are jeopardizing any future homeless dollars coming into Iowa.

There was no further discussion.

ACTION ITEM

Motion by the Executive Committee and seconded by Donna Phillips, to approve the reallocation of funds from Continuum of Care recipients that are currently spending 80% or less of their allocated funding.

Roll Call Vote:

- | | |
|-------------------------|--------------------------------------|
| 1. Axeen: aye | 14. Flores (alt. for Armstrong): aye |
| 2. Beilke-McCallum: aye | 15. Gronstal: aye |
| 3. Binner: aye | 16. Hagen: abstain |
| 4. Boss: aye | 17. Harris: aye |
| 5. Brand: aye | 18. Hearn: aye |
| 6. Brown: aye | 19. Johnson: aye |
| 7. Brustkern: abstain | 20. Jordal: aye |
| 8. Canganelli: abstain | 21. Kellogg: aye |
| 9. Davidson: aye | 22. Munsterman-Robinson: aye |
| 10. Dunnwald: abstain | 23. Peterson: aye |
| 11. Erickson: aye | 24. Phillips: aye |
| 12. Fidelis: aye | 25. Wilson: aye |
| 13. Fisher: abstain | |

Results: 20 affirmative, 0 no, 5 abstentions. The motion passed unanimously.

Next, Chair Axeen noted that there is a motion from the Executive Committee to the council to make a recommendation to the IFA director for the \$50,000 support and capacity building RFP.

ACTION ITEM

Motion by the Executive Committee and seconded by Donna Phillips, to approve the Executive Committee to make a recommendation to the IFA director for the award regarding the \$50,000 support and capacity building RFP.

There was no further discussion.

The motion passed unanimously.

Finally, Chair Axeen noted that he had a discussion with Tony Timm about filling a spot on the Executive Committee and Mr. Timm agreed to do that.

Ms. Flores asked who currently made up the Executive Committee.

Mr. Axeen stated that currently the Committee is made up of the following members: Axeen, Beilke-McCallum, Brustkern, Canganelli, Davidson, Gronstal, Hagen, and Wilson.

Nominating Committee (Ben Brustkern)

Nothing to report.

Continuum of Care (Zebulon Beilke-McCallum)

Mr. Beilke-McCallum stated that the Continuum of Care Committee had met on Friday, September 14th and had two discussions on the Continuum of Care reallocation and on the Continuum of Care Regulations concerning the admin amounts on the application and limiting that to 7%.

ACTION ITEM

Motion by Mr. Beilke-McCallum to cap CoC programs' administrative expenses at HUD preferred limit of 7% in the new competition in order to allow for full points in this area on the coordinated application. The motion was seconded by Mr. Peterson; the Council unanimously approved the motion.

Public Awareness (Tim Wilson)

Mr. Wilson discussed the opportunity to give a webinar to the Iowa Council of Foundations on October 18 and stated that he would like to share examples of local community foundation's efforts to address homelessness. He also discussed the Day on the Hill that will take place next year.

Mr. Wilson went on to say that the next Public Awareness meeting is on September 28th and the agenda is posted on the ICH webpage of the IFA website.

Progressive Engagement (David Hagen)

Mr. Hagen stated that the Linn County pilot project begins on Monday working with shelters predominately and a survey is being worked on to try and figure out what progressive engagement means in the state, locally, and by region.

Research and Analysis (Ann Davidson)

Nothing to report.

VI REPORTS AND ACTIVITIES

Ms. Jensen noted that the ESG grant competition concluded and the award list is on the IFA website. She thanked the reviewers who helped score the applications. She continued with the update that the Shelter Assistance Fund application is very close to being finished.

Mr. McRoberts stated that all PowerPoint presentations from the HousingIowa Conference have been uploaded to the Iowa Finance Authority website.

VII PUBLIC COMMENTS

- i. Old Business: none
- ii. New Business: Mr. Beilke-McCallum announced that work has begun on this year's Continuum of Care application and that [we] are expecting to make a couple of awards with the \$450,000 Permanent Housing bonus and that the committee is looking at using the Opening Doors Plan to focus in on chronic homeless and veteran homeless in geographic areas of the state that have high percentages of chronically homeless and low percentages of permanent supportive housing. If you have a project you would like to get off the ground, stay tuned for the applications and we're hoping the NOFA will be out in October and the Committee can issue the application shortly after that.
- iii. Date for Next Meeting: Friday, November 16, 2012 at 10 AM at the Iowa Finance Authority in Des Moines.

VIII ADJOURN

On motion by Mr. Beilke-McCallum and seconded by Ms. Erickson, Chair Axeen declared the meeting adjourned.

Voting Members Present

1. Al Axeen (Chair), Iowa City
2. Zebulon Beilke-McCallum, Iowa Coalition Against Domestic Violence
3. David Binner, Wells Fargo
4. David Boss, Consumer Representative
5. Bill Brand, Department of Human Rights
6. Anne Brown, Department of Corrections
7. Ben Brustkern, Cedar Valley Friends of the Family
8. Crissy Canganelli, Shelter House
9. Ann Davidson, YWCA of Fort Dodge
10. Carrie Dunnwald, Cedar Valley Friends of the Family
11. Jane Erickson, Department on Aging
12. Libris Fidelis, Consumer Representative
13. Marileigh Fisher, Community Housing Initiatives
14. Becky Flores (alt. for Theresa Armstrong), Department of Human Services
15. Jeff Gronstal, Department of Public Health
16. David Hagen, Hawkeye Area Community Action Program
17. Kristine Harris, Consumer Representative
18. Ann Hearn, Linn County Community Services
19. Sandy Johnson, Department of Education
20. Rhonda Jordal, Consumer Representative
21. Barb Kellogg, North Iowa Community Action Organization
22. Stefanie Munsterman-Robinson, Family Promise of Linn County
23. Wes Peterson, Iowa Finance Authority
24. Donna Phillips, Attorney General's Office
25. Tim Wilson, Willis Dady Emergency Shelter

Voting Members Not Present

**Denotes absence made known prior to meeting*

1. Jeremy Babcock, Iowa Economic Development Authority
2. Chris Brooks, Altoona, Iowa
3. Bob Brownell, Iowa State Association of Counties
4. Becky Falck, SIEDA Community Action
5. Cliff Heckman, VA Medical Center
6. Tom Lampe, Department of Public Safety
7. Reginald Schmitt, Iowa League of Cities
8. Nancy Schulze, Heartland Family Services
9. Bob Steben, Department of Veterans Affairs *
10. Tony Timm, Central Iowa Shelter and Services
11. Michael Witt, Iowa Workforce Development

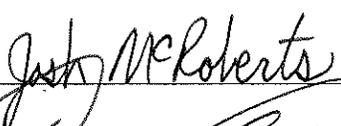
Iowa Finance Authority Staff Present

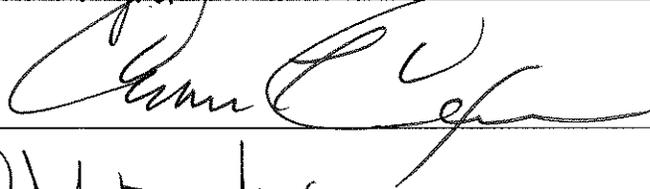
1. Judy Hartman, Administrative Assistant
2. Carolann Jensen, Chief Administration Officer
3. Josh McRoberts, Clerk Specialist
4. Joanna Wilson, Associate General Counsel

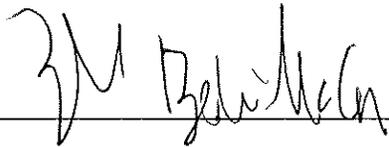
Others Present

1. Lavonne Baldwin-Green, Ottumwa Community Outreach Ministry
2. Jessica Barkhaus, Fort Dodge Housing Agency
3. Julie Eberbach, Iowa Institute for Community Alliances
4. Heather Hearney, Hawkeye Area Community Action Program
5. David Hicks, Youth and Shelter Services of Marshall County
6. Sadie Hildebrand, HOME, Inc.
7. Virginia Hoyt, Crossroads of Iowa
8. Ruby McGraw, Burlington YWCA
9. Eileen Mitchell, Iowa Institute for Community Alliances
10. Nancy Robertson, Crisis Intervention Services
11. Carrie Slagel, Waypoint
12. Julie Sleeper, Department of Housing and Urban Development
13. Lauren St. Clair, Waypoint
14. Ehren Stover-Wright, Iowa Institute for Community Alliances
15. Jennifer Tibbets, Catherine McCauley Center
16. Donna Toombs, Crossroads of Iowa
17. Kelli Wulfskill, Harbor of Hope
18. Katie ?, Helping Services

Dated this 28th day of September, 2012

Respectfully Submitted By:  Approved as to form: _____

 _____, Chair

 _____, Secretary