

**APPENDIX K
EXHIBITS & SCORING CHECKLIST**

Exhibit	Supplied by	Online Application Tab Reference	Narrative Description	When Required
1T	IFA Form & Applicant Upload	Project Team Building & Unit	Application Certification & Acknowledgements	All projects
2T	Applicant Upload (IRS link provided)		Executed IRS Form 8821 (Tax Information Authorization) for the Developer & Co-Developer www.irs.gov/pub/irs-pdf/f8821.pdf	If requested by IFA
3T	Applicant Upload	Ownership Entity	Ownership Entity Documentation <ul style="list-style-type: none"> • IRS F.E.I.N. letter in the Ownership Entity's name. • If the Ownership Entity is a LP, LLP, or LLLP - Provide a current certificate of Limited Partnership and a current Limited Partnership Agreement. • If the Ownership Entity is a LC, LLC or LLLC - Provide file-stamped Articles of Organization and a current Operating Agreement. 	All projects
4T	Applicant Upload	Project Team	Owner Representative (General Partner/Managing Member, Co-General Partner/MM) Documentation <ul style="list-style-type: none"> • If the Owner Representative is a LP, LLP, or LLLP - Provide a current certificate of Limited Partnership and a current partnership agreement. • If the Owner Representative is a LC, LLC, or LLLC - Provide file-stamped Articles of Organization and a current Operating Agreement. • If the Owner Representative is a Corporation or Incorp., provide file-stamped Articles of Incorporation, By-laws and a Board Resolution approving actions of corp./incorp. concerning the proposed project. 	All projects
5T	Applicant Upload	Funding Sources	Letters of intent from lending institutions (on their letterhead) for all private construction and permanent financing.	All projects
6T	Applicant Upload	Funding Sources	Commitment letters from all other sources except State HOME funds and IFA approved participating Cities with allocated HOME funds must be made in advance. This includes any other grants, loans, tax credits, tax increment financing, Owner Cash Contributions, etc. The letter must be from the entity making the commitment and must include: <ul style="list-style-type: none"> • the value of commitment • the interest rate & term • the purpose the funds can be used for • the time limitations related to the commitment 	All projects
7T	Applicant Upload	Project Description	Executed & Current Project-Based Rental Assistance Contract or a Commitment Letter from Public Housing Authority (PHA) for Local Project-Based Vouchers or HUD-VASH Vouchers. <ul style="list-style-type: none"> • Must be fully executed Project-Based Rental Assistance Contract. • If PHA committed Project-Based Vouchers or HUD-VASH Vouchers, a commitment letter can be provided if an actual contract has not yet been executed. • Must show the total number of units in the project and the number of units covered under the current project-based rental assistance contract. 	If applicable
8T	IFA Form & Applicant Upload	Site Control and Building	Eligibility under IRC 42(d)(2)(B)(ii) Ten-Year Rule.	Acquisition/Rehabilitation, Historic Preservation, and Adaptive Reuse

9T	Applicant Upload	Project Team Costs and Credit Calc.	An executed copy of the Consultant Agreement.	If applicable
10T	Applicant Upload	Funding Sources	Documents relating to syndication or other sale or exchange of tax credit interest to investors.	All projects
11T	Applicant Upload	Building	Utility Allowance Documentation Most recent PHA, HUD, RD or Utility Company documentation showing source of utility calculations. <ul style="list-style-type: none"> • Circle utility amounts on chart. • If the documentation is over 1 yr. old, provide a statement from the provider confirming that the utility amounts are current. • HUD projects must provide a copy of the most current HUD Rent Schedule. • USDA-Rural Development projects must provide current documentation of RD utility allowance approval. 	If a utility allowance is listed in the application. This is not required if all utilities are included in rent except for HUD or Rural Development projects must provide a copy of the current HUD Rent Schedule or RD approved utility allowance form.
12T	Applicant Upload		Market Study Documentation Applicant may provide previous market study or other information that they want relayed to the Market Study Provider. IFA will accept any information provided from Applicant even if provided by a syndicator or another third party entity.	9% projects
			Applicant must attach prepared market study.	4% projects
13T	IFA Form & Applicant Upload	Site Description	Relocation Plan If applying for State HOME with the LIHTC application, the HOME Exhibit H24 is required and not Exhibit 13T. All other LIHTC projects must submit Exhibit 13T as applicable.	If applicable
	System Generated		Letter notifying the CEO of Local Jurisdiction about the Project.	All projects
	Market Study Provider		IFA contracted Market Study	9% projects
15T	IFA Form & Applicant Upload	Ownership Entity Project Team	Authorization of Release of Information & Project Listing <ul style="list-style-type: none"> • 15T Required to be completed for each Developer/Co Developer, General Partner, Management Member and Ownership Interest • Must be completed for all states in which any of these entities have previously or currently participated in the LIHTC program, including Iowa. • Applicant submits to the applicable state agency and will upload copies of the forms sent to each state. • Submit only one (1) PDF file of all Exhibit 15T(s). 	All projects
16T	IFA Form & Applicant Upload	Ownership Entity Project Team	IRS 8823 and State Non-Compliance Details and Narrative <ul style="list-style-type: none"> • Must be completed and signed by the Developer, General Partner/Co-General Partner, Ownership Interest and/or Management Company identified in the LIHTC application. • Must list all IRS form 8823 which were issued against the property in the previous 12 months. • Must list all out of compliance IRS Form 8823's issued against all properties in the last 36 months that have not been corrected. • Provide to each state agency with Exhibits 15T and 17T and upload a copy of the Exhibit 16T sent to each state agency with the LIHTC application. • Submit only one (1) PDF file of all Exhibit 16T(s). 	All projects
17T	IFA Form	Ownership Entity Project Team	State Agency Performance Questionnaire for LIHTC Program and other State Programs Applicant must send to each state agency along with Exhibits 15T and 16T.	If applicable
18T	Applicant Upload	Developer Project Team	<ul style="list-style-type: none"> • Financial statements for the past three (3) years • Mandatory for all new Developers in Iowa • May be requested for any Developer 	All new Developers in Iowa

19T	Applicant Upload	Project Description	Documentation that all buildings are located within a 20 mile radius as shown on www.Googlemaps.com .	Scattered Site Projects
1B	Applicant Upload	Site Control Building	Document(s) evidencing control or ownership of site(s).	All projects
2B	Applicant Upload	Site Control	<p>When land/buildings are acquired from an entity or person with an identity of interest.</p> <p>An appraisal by an MAI certified appraiser who is currently in good standing and is not a related party. (Cannot be over 6 months old from Application due date.)</p> <ul style="list-style-type: none"> • If not submitted with the LIHTC application, this must be submitted within 30 days of the LIHTC application submission due date. If this is the case, a page must be submitted as Exhibit 2B stating the appraisal will be submitted within 30 days of the LIHTC application submission due date. • NOTE – If applying for State HOME, the appraisal is required for land and buildings regardless of an identity of interest. 	If applicable
3B	Applicant Upload		<p>Color photos of project & adjacent property – Submit as one PDF file.</p> <ul style="list-style-type: none"> • Eight photos of each building are required for rehab. & acq/rehab. Projects. <ul style="list-style-type: none"> - Looking at each bldg. from the North, South, East & West. - Looking out from each bldg. toward the North, South, East, & West. • Eight photos are required for each site location for new construction projects. <ul style="list-style-type: none"> - Looking toward the center of each site from the North, South, East, & West. - Looking out from the center of each site toward the North, South, East, & West. • The photo must include the street address, bldg. #, & direction taken. This information can be included on the photo itself, or in the electronic name of the photo. 	All projects
4B	Applicant Upload		<ul style="list-style-type: none"> • Legible recent official city map pinpointing the site location(s). Must show the legal address of the property, the names of surrounding streets & any other information important for the site inspection. • A plat map or proposed re-plating map for each site location. • Both are required. 	All projects
5B	Applicant Upload		<p>Site plan clearly listing the following:</p> <ul style="list-style-type: none"> • Show location and extent of all proposed work • Site dimensions • Easements & setbacks • All buildings (including manager's & accessory buildings) • Parking • Play Area • Pool • Other items (specify) 	All projects
6B	Applicant Upload	Site Description	If site or adjoining sites contain any detrimental site characteristics, attach remediation plan and budget to make site suitable.	If applicable
7B	IFA Form & Applicant Upload	Zoning	<p>Proper zoning form completed by City/Municipality</p> <ul style="list-style-type: none"> • Must be fully completed on the top of the form relative to the new ownership entity. • Provide primary building address and all other requested information specific to the project as requested. 	All projects
8B	Applicant Upload	Building & Unit Project Amenities Project Description Construction	<p>Plans and Specifications showing all proposed work at a minimum schematic design level of completion. Must clearly list the following information as well:</p> <ul style="list-style-type: none"> • Label the use of all rooms in the building (i.e. exercise room, computer learning center, manager's office, library, craft room, maintenance room, dining room, etc.) • Label the square footage of each room in the building. • Label all rooms in the units (i.e. bedroom, bathroom, kitchen, 	All projects

			<p>living room etc.)</p> <ul style="list-style-type: none"> Label the square footage of each unit. May submit up to two (2) PDF files for Exhibit 8B. 	
9B	Applicant Upload	Construction	<p>Scope of Work</p> <ul style="list-style-type: none"> Refer to IFA LIHTC QAP, Appendix 1, (I.) for the minimum content requirements that must be addressed in the Scope of Work. Ensure Score of Work content is consistent with Construction Tab and other Application information submitted. 	If applicable
1SA	Applicant Upload	Project Team	<p>Letter from the IRS stating the Nonprofit is a qualified Nonprofit under 501(c)3 or 501(c)4</p> <ul style="list-style-type: none"> Applicant must mark the correct project team member in the online application as the materially participating qualified nonprofit. All required "SA" exhibits must be provided to IFA by the deadline stated in the current Qualified Allocation Plan. 	9% projects applying for the Nonprofit Set-Aside & those with a materially participating nonprofit entity
2SA	Applicant Upload (sample provided)	Project Team	<p>Attorney's opinion stating that the proposed Nonprofit is legally organized and is eligible to participate. (The opinion must substantially conform with the IFA sample provided.)</p>	9% projects applying for Nonprofit Set-Aside & those with a materially participating nonprofit entity
3SA	Applicant Upload	Project Team	<p>File-stamped Articles of Incorporation that include as a purpose the fostering of low-income (or affordable housing) & Other items that demonstrate satisfaction of the 2-yr. requirement for fostering low-income housing or requirements of 42(h)(5).</p>	9% projects applying for Nonprofit Set-Aside & those with a materially participating nonprofit entity
4SA	Applicant Upload	Project Team	<p>Resume or other documentation that demonstrates the Nonprofit's capacity to materially participate in the operation of the project through the compliance period.</p>	9% projects applying for Nonprofit Set-Aside & those with a materially participating nonprofit entity
5SA	Applicant Upload	Project Team	<p>Confirmation of continued IRS status as a qualified Nonprofit under 501(c)(3) or 501(c)(4).</p> <ul style="list-style-type: none"> Submit a print out from the IRS showing the nonprofit entity is still a qualified nonprofit. If the non-profit doesn't show on the IRS website, then all Exhibits must be provided. <p>www.irs.gov/app/pub-78/</p>	9% projects applying for Nonprofit Set-Aside & those with a materially participating nonprofit entity
	Online Application	Building & Unit Project Description	<p>QAP Part A, Section 6, Resident Profile, Category 1 – Serves Lowest Income Residents with Deep Rent Skewing (0 to 15 points)</p> <p>Applicant must select the Deep Rent Skewing box on Project Description Tab and enter 15% of the Units at 40% AMI.</p> <p><i>This category is not available to an Applicant that elects points in Resident Profile, Category 5, "Rent Reduction" or Building Characteristics, Category 3, "Projects that have Subsidized Project-Based Rental Assistance (non local PHA), HUD-VASH Voucher Assistance, or Local Project-Based PHA Voucher Assistance."</i></p>	If applicable
	Online Application	Building & Unit	<p>QAP Part A, Section 6, Resident Profile, Category 2 – Mixed Income Incentive (0 to 20 points)</p> <ul style="list-style-type: none"> Projects that provide market rate units (on-site staff units can't be included for points) may receive 1 point for each full 1% of the units. (15 points max.) If Project is providing market rate units and is also serving 30% AMGI qualified tenants, may receive 1 point for each full 1% of the units at 30% AMGI. (5 points max.) In order to receive points, Applicant must commit to providing market rate units first then elect to provide 30% AMGI units. <p><i>These Units must be in addition to any Units selected in Resident Profile, Category 1, "Serves Lowest Income Residents with Deep Rent Skewing."</i></p>	If applicable
1S			RESERVED	
	Online Application	Building & Unit	<p>QAP Part A, Section 6, Resident Profile, Category 3 – Serves Tenant Population of Individuals with Children (5 points)</p> <p>At least 25% of the Units must be 4 or more bedroom LIHTC Units.</p>	If applicable

2S	IFA Form & Applicant Upload	Project Description	<p>QAP Part A, Section 6, Resident Profile, Category 4 – Provides an Opportunity for Homeownership (25 points)</p> <ul style="list-style-type: none"> Submit the signed Owner/GP Acknowledgement of Exhibit A of Appendix G along with the required Iowa ROSE homeownership plan (“Plan”). The Plan and the signed Exhibit A-Owner/GP Acknowledgement are due at Threshold Application submission as part of the Exhibit 2S. Refer to Appendix G, Exhibit A for Iowa ROSE Program Requirements. <p><i>This category is not available to an Applicant that elects points in Other, Category 4, “Waives Right to a Qualified Contract.”</i></p>	If applicable
	Online Application	Project Description Building & Unit	<p>QAP Part A, Section 6, Resident Profile, Category 5 – Rent Reduction (15 points)</p> <p>Owner shall elect rents for the 60% AMI units at the 50% AMI rent levels and the 50% AMI units at the 40% AMI rent levels. This rent reduction applies only to the 50% and 60% AMI units based upon an Owner’s Minimum Set-Aside Elections.</p> <p><i>This category is not available to an Applicant that elects points in Resident Profile, Category 1, “Serves Lowest Income Residents with Deep Rent Skewing” or Building Characteristics, Category 3, “Projects that have Subsidized Project-Based Rental Assistance (non local PHA), HUD-VASH Voucher Assistance, or Local Project-Based PHA Voucher Assistance.”</i></p>	If applicable
3S	Applicant Upload	Project Description	<p>QAP Part A, Section 6, Location, Category 1 – Location Near Services (0 to 15 points)</p> <p>5 points each Full Service Grocery Store School (Family Project Only) Senior Center (Older Person Project Only) Medical Services Work Force Training Public Library</p> <p>For each category in which points are sought, Applicants will mark the applicable boxes in the Project Description Tab of the online application and then provide the required documentation:</p> <ul style="list-style-type: none"> The specific name & address of the Full-Service Grocery Store, School, Senior Center, Medical Service Facility, Workforce Training or Public Library must be provided. Google Map printout verifying each applicable Service is 1.0 miles or less from the project primary address(es) listed in the application. Must submit a separate Google map print out for each service in which points are being requested for. If the Google map doesn’t show the project, PRIOR to submission of the LIHTC application, request approval via email from LIHTC Manager to submit alternative map. Will be required to submit proof and explanation with Exhibit 3S as well as LIHTC Manager’s approval. If scattered site project, each building address at each site must meet the criteria to receive points. <p>www.Googlemaps.com http://www1.iowajobs.org/wiaproviders/programs.faces (Workforce Training)</p>	If applicable
	Online Application	Project Description	<p>QAP Part A, Section 6, Location, Category 2 - Great Places (5 points)</p> <p>Applicant must mark the applicable box in the Project Description Tab to elect points for Great Places.</p>	If applicable
4S			RESERVED	
5S	IFA Form & Applicant Upload	Funding Sources	<p>QAP Part A, Section 6, Location, Category 3 - Local Government Contribution (0 to 30 points)</p> <ul style="list-style-type: none"> Must be completed by the Government Entity or Political Subdivision. Information entered into the Funding Source Tab of the online application must match Exhibit 5S. 5 points for each full one percent (1%) of the Total Project Costs up to 30 points maximum. 5 points for a Government Entity or Political Subdivision contribution of one percent (1%), of the Total Project Costs. Refer to QAP Section 6, Location, Category 3. 	If applicable

	Online Application	Building	<p>QAP, Part A, Section 6, Location, Category 4 – Underserved City (10 points)</p> <p>Points will be calculated by the software for all Projects that are located in a county that hasn't received an award of Low Income Housing Tax Credits in the last three (3) years. Refer to Appendix L.</p>	If applicable
	Online Application	Project Amenities Construction	<p>QAP Part A, Section 6, Building Characteristics, Category 1 - Market Appeal (0 to 30 points)</p> <ul style="list-style-type: none"> • Video Security System (10 pts.) • Medical Alert System – Senior Projects (5 pts.) • In-Unit Laundry Space with Washer and Dryer (5 pts.) • Garden Area (5 pts.) • Bike racks (5 pts.) • Walking Trails (5 pts.) • Storage Units (5 pts.) • Computer Learning Center or free wireless internet connectivity (5 pts.) • Built in Dishwasher (5 pts.) <ul style="list-style-type: none"> • Any of the above selected by the Ownership Entity must be provided and maintained at the cost of the Project Ownership. 	If applicable
6S	Applicant Upload	Project Description	<p>QAP Part A, Section 6, Building Characteristics, Category 2 - Projects with Historical Significance (10 points)</p> <p>Provide documentation demonstrating that the <u>entire</u> project is listed on the National Register of Historic Places or is determined to be eligible for the National Register by the State Historic Preservation Officer.</p>	If applicable
7S	Applicant Upload	Project Description	<p>QAP Part A, Section 6, Building Characteristics, Category 3 - Projects that have Subsidized Project-Based Rental Assistance, HUD-VASH Voucher Assistance or Local Project-Based PHA Voucher Assistance (0 to 35 points)</p> <p>Provide current, executed project-based rental assistance contract or a commitment letter from the Public Housing Authority (PHA) stating the number of project-based vouchers or HUD-VASH Vouchers committed to the project.</p> <p>Applicant may only elect points for one of the following: Project-Based Rental Assistance, HUD-VASH Voucher, or Local Project-Based PHA Voucher assistance.</p> <p><u>Project-Based Rental Assistance (non local PHA):</u></p> <ul style="list-style-type: none"> • At least 50% of the Units = 30pts. • At least 75 of the Units = 35 pts. <p><u>HUD-VASH Vouchers</u></p> <ul style="list-style-type: none"> • At least 5% of the total Project Units are covered by a written commitment for HUD-VASH Voucher assistance (10 pts.) • At least 15% of the total Project Units are covered by a written commitment for HUD-VASH Voucher assistance (25 pts.) • At least 25% of the total Project Units are covered by a written commitment for HUD-VASH Voucher assistance (35 pts.) <p><u>Local Project-Based PHA Voucher Assistance</u></p> <ul style="list-style-type: none"> • At least 5% of the total Project Units are covered by a written commitment for Local Project-Based PHA Voucher assistance (10 pts.) • At least 15% of the total Project Units are covered by a written commitment for Local Project-Based PHA Voucher assistance (25 pts.) • At least 25% of the total Project Units are covered by a written commitment for Local Project-Based PHA Voucher assistance (35 pts.) <p><i>This category is not available to an Applicant that elects points in Resident Profile, Category 1, "Serves Lowest Income Residents with Deep Rent Skewing" or Resident Profile, Category 5, "Rent Reduction."</i></p>	If applicable

	Online Application	Project Amenities	<p>QAP Part A, Section 6, Building Characteristics, Category 4 - Construction/Unit Characteristics (0 to 12 points)</p> <ul style="list-style-type: none"> Exterior construction: durability (0 to 8 pts.) Steel frame doors (2 pts.) Main Entrance areas OR covered entry and storm door-unit main entrance to the exterior with a minimum depth and width of coverage 4 feet X 4 feet (2 pts.) 	If applicable
	Online Application IFA Form & Applicant Upload	Building & Unit	<p>QAP Part A, Section 6, Building Characteristics, Category 5 – Olmstead Goals (0 to 24 points)</p> <p>Exhibit 1T requires the Architect to certify and acknowledge the Owner's Olmstead Goals elections. These must also be listed and shown on the Project Plans & Specifications.</p> <ul style="list-style-type: none"> 10% Fully Accessible Units, 2% Accessible Communication Feature Units, 88% Visitable Type C Units (3 pts.) 10% Fully Accessible Units, 2% Accessible Communication Feature Units, 5% Additional Accessible Type A Units (5 pts.) 10% Fully Accessible Units, 2% Accessible Communication Feature Units, 83% Visitable Type C Units & 5% Additional Accessible Type A Units (8 pts.) 10% Fully Accessible Units, 2% Accessible Communication Feature Units, 15% Additional Accessible Type A Units (7pts.) 10% Fully Accessible Units, 2% Accessible Communication Feature Units, 73% Visitable Type C Units & 15% Additional Accessible Type A Units (10 pts.) 10% Fully Accessible Units, 2% Accessible Communication Feature Units, 30% Additional Accessible Type A Units (9 pts.) 10% Fully Accessible Units, 2% Accessible Communication Feature Units, 58% Visitable Type C Units & 30% Additional Accessible Type A Units (12 pts.) <ul style="list-style-type: none"> At least 50% of the Fully Accessible Units and Additional Accessible Type A LIHTC Units designated for this scoring category will be two, three, or four bedroom units. This is only available if a Project commits to develop a minimum of 15% of the total Project Units as Fully Accessible or Accessible Type A (10 pts.) <p><u>Mental Health First Aid Training or Olmstead Consumer Task Force Approved Disability Awareness Training Program (2 pts.)</u></p> <ul style="list-style-type: none"> All on site property management staff must complete a Mental Health First Aid training approved by the Iowa Dept. of Human Services and/or an Olmstead Consumer Taskforce approved disability awareness training program, such as may be offered by a Center for Independent Living. 	If applicable
8S			RESERVED	
9S	IFA Form & Applicant Upload	Project Description Site Description	<p>QAP Part A, Section 6, Building Characteristics, Category 6 - Readiness to Proceed (10 points) (Category 6 total points 0 to 35)</p> <p><u>Utilities</u> - A completed IFA form from each utility company demonstrating that the required utilities are already available at the Project site, they are adequately sized for the Project, and <u>no extensions are needed.</u></p> <ul style="list-style-type: none"> The utility company representative who completes the form must do so based on the legal description of the Project. Applicant must mark the applicable box in the online application. 	If applicable
10S	IFA Form & Applicant Upload	Project Description Site Description	<p>QAP Part A, Section 6, Building Characteristics, Category 6 - Readiness to Proceed (10 points) (Category 6 total points 0 to 35)</p> <p><u>Paved Road</u> - A completed IFA form from the municipality that demonstrates that the Project has direct contiguous access to an existing paved road with <u>no extensions needed.</u></p> <ul style="list-style-type: none"> The municipality representative that completes the form must do so based on the legal description of the Project. Applicant must mark the applicable box in the online application. 	If applicable

11S	IFA Form & Applicant Upload	Project Description Zoning	<p>QAP Part A, Section 6, Building Characteristics, Category 6 – Readiness to Proceed (15 points) (Category 6 total points 0 to 35)</p> <p><u>Zoning</u> – A completed IFA form providing evidence that the project site is properly zoned for it proposed use.</p> <ul style="list-style-type: none"> The municipality representative that completes the form must do so based on the legal description of the Project. Applicant must mark the applicable box in the online application. 	If applicable
	Online Application	Project Description	<p>QAP Part A, Section 6, Building Characteristics, Category 7 - Impact on Environment (0 to 12 points)</p> <ul style="list-style-type: none"> All interior paints and primers comply with Green Seal standards for low VOC limits. (2 pts.) All adhesives comply with Rule 1168 of the South Coast Air Quality Management District. All caulks and sealants comply with Regulation 8, Rule 51 of the Bay Area Air Quality Management District. (2 pts.) Implement and enforcement of a “no-smoking” policy in all common and individual living areas of all buildings. The common area doesn’t include the public areas of the exterior grounds of the building for this policy. Projects that have HUD financing or HUD subsidy are not eligible. (2 pts.) Water heaters have a minimum energy factor (EF) of .61 for tank type gas, .93 for tank-type electric, or shall be tank-less water heaters .96 efficient. (2 pts.) Water conserving measures: Toilets are high efficiency WaterSense toilets that use 1.28 gallons per flush or less; faucet aerators use 1.5 gallons per minute or less in kitchens and 1.0 gallons per minute or less in bathrooms; showerheads use 1.5 gallons per minute or less. (2 pts.) Passive Radon system: Must have passive radon-resistant features below the building slab along with the vertical vent pipe(s) with junction box(es) following requirements in Appendix F, “Radon Control Methods” in the 2012 International Residential Code. (2 pts.) 	If applicable
	Online Application	Project Description	<p>QAP Part A, Section 6, Building Characteristics, Category 8 - Energy Efficiency (0 to 8 points)</p> <p><u>New Construction</u></p> <ul style="list-style-type: none"> HERS Index of 64 or less (8 pts.) <p><u>Existing Structures</u></p> <ul style="list-style-type: none"> 2012 IECC exceeded by 8% or more (8 pts.) <p>Note: If Applicant elects and receives points for this category, the lower HERS Index must be met before an IRS form 8609 will be issued. If IECC, the higher must be met prior to issuance of IRS form 8609.</p>	If applicable
	Online Application	Ownership Entity	<p>QAP Part A, Section 6, Other, Category 1 - Final Title Guaranty Certificate on the real estate of the project (10 points)</p> <p>Applicant will mark the applicable box in the Ownership Entity Tab to elect points for this category.</p>	If applicable
	On-line Application & Applicant Upload	Funding Sources	<p>QAP Part A, Section 6, Other, Category 2- Developer or Owner Contribution (0 to 10 points)</p> <ul style="list-style-type: none"> 2 points for each full one percent (1%) of the Total Project Costs up to the maximum 10 points. Contribution must be in addition to the General Partner required minimum contribution of \$100.00. Commitment (Exhibit 6T) must be provided with the application. Contribution must be cash (\$) to receive points under this category. A deferred developer fee is not a cash contribution. 	If applicable
	Online Application	Project Team	<p>QAP Part A, Section 6, Other – Category 3 – Qualified Development Team Experience (10 points)</p> <p>On-line software will calculate points based upon entry of information in the Application.</p> <ul style="list-style-type: none"> Ten (10) or more years of Section 42 experience by a Developer, Managing Member, or General Partner and has completed at least one (1) LIHTC Project through issuance of IRS form 8609 within the last five (5) years. 	If applicable

	Online Application	Project Description	<p>QAP Part A, Section 6, Other, Category 4 - Waives Right to Qualified Contract (25 points)</p> <p>Applicant will check the applicable box on the Project Description Tab to elect points for this category.</p> <p><i>This category is not available to an Applicant that elects points in Resident Profile, Category 4, "Provides an Opportunity for Homeownership."</i></p>	If applicable
12S			RESERVED	
13S			RESERVED	
14S			RESERVED	
HOME Exhibits	Supplied By		Narrative Description	When Required
H-1	IFA Form & Applicant Upload		<p>Application Certification</p> <ul style="list-style-type: none"> • IFA Required Form 	LIHTC Projects applying for State HOME funds
H-2	IFA Form & Applicant Upload		<p>Assurances Signature Page</p> <ul style="list-style-type: none"> • IFA Required Form 	LIHTC Projects applying for State HOME funds
H-3	Applicant Upload		Applicant/Recipient Disclosure/Update Form – HUD 2880	LIHTC Projects applying for State HOME funds
H-4	Applicant Upload		W-9 Form (Request Taxpayer ID number and certification)	LIHTC Projects applying for State HOME funds
H-5	IFA Form & Applicant Upload		<p>Minority Impact Statement</p> <ul style="list-style-type: none"> • IFA Required Form 	LIHTC Projects applying for State HOME funds
H-6	IFA Form & Applicant Upload		<p>No Lobbying Exhibit – No Lobbying Certificate</p> <ul style="list-style-type: none"> • IFA Required Form 	LIHTC Projects applying for \$100,000 or more of State HOME funds
H-7	Applicant Upload		Disclosure of Lobbying Activities	If applicable
H-8	Applicant Upload		<p>Local Support</p> <ul style="list-style-type: none"> • A letter(s) of involvement, endorsement and investment by local citizens, local organizations or the governing body of the local government in which the housing project is located. The local support shall promote the objectives of the housing activity or projects assisted through the HOME program. 	LIHTC Projects applying for State HOME funds
H-9 / H-22			RESERVED	
H-23	Applicant Upload		Seller's Acknowledgement Form	LIHTC Projects applying for State HOME funds
H-24	IFA Form & Applicant Upload		<p>Relocation Plan</p> <ul style="list-style-type: none"> • Must be provided for LIHTC projects requesting HOME funds. • IFA Required Form 	LIHTC Projects applying for State HOME funds and there is an existing building(s) on the site
H-25 / H-29			RESERVED	
H-30	IFA Form & Applicant Upload		<p>Agreement to Conditions for Joint HOME/LIHTC Program's Funding of a ROSE Program.</p> <ul style="list-style-type: none"> • IFA Required Form 	If applying for a ROSE Program.
H-31 / H-33			RESERVED	