

# *The Iowa Council on Homelessness*

## **DRAFT MINUTES**

### **CONTINUUM OF CARE COMMITTEE**

Tuesday, October 27, 2015

10:30 a.m.

Location: The Iowa Finance Authority

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

A Continuum of Care Committee was held on Tuesday, October 27, 2015, at the request of Co-Chair Tim Wilson.

### **OPENING**

Mr. Beilke-McCallum called the meeting to order at 10:30 a.m. and the following voting members were present: Beilke-McCallum, Benne, Binner, Lauterbach, Walker, and Wilson. A quorum was established.

### **APPROVAL OF AGENDA**

On motion by Mr. Walker and seconded by Mr. Lauterbach, the agenda for the October 27, 2015, Continuum of Care Committee meeting was unanimously approved.

### **APPROVAL OF MINUTES**

On motion by Mr. Wilson and seconded by Mr. Lauterbach, the August 11, 2015, September 24, 2015, and October 1, 2015, Continuum of Care Committee minutes were unanimously approved.

### **RENEWAL APPLICATION FROM PROJECT CONCERN**

Mr. Wilson quickly summarized the situation surrounding late submission of Project Concern's renewal project application. Mr. Beilke-McCallum also explained further what had happened and noted that they had participated in providing earlier aspects of the competition, but missed submitting a portion of the Esnaps application. He noted they had since submitted their renewal application and are up-to-date on all timelines. Mr. Beilke-McCallum asked the committee about what they wanted to do about the missed deadline. Mr. Beilke-McCallum noted that he and Mr. Wilson met with Project Concern representatives

Due to the 24 late submission, Mr. Lauterbach moved that Project Concern's renewal application score be reduced by 10%, Mr. Walker seconded. There was no further discussion. The motion passed unanimously.

### **REVIEW INDIVIDUAL NEW PROJECT APPLICATION SCORES & RANKING**

The Committee then discussed scores for the new project applications. Individuals discussed their scores for the projects and an average score was determined. The following projects scores were discussed:

Bethany for Children and Families  
Burlington YMCA  
Cedar Valley Friends of the Family  
Family Alliance for Veterans of America - RRH  
Hawkeye Area Community Action Program – SSO CE

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Project Concern  
Shelter House - RRH  
Hawkeye Area Community Action Program  
Community Housing Initiatives  
Family Alliance for Veterans of America - PSH  
Humility of Mary Shelter  
Shelter House - PSH  
Vera French – PSH

The new application final scores can be seen on the [final scoring sheet](#) that was developed by IFA and provided after the meeting.

## **REVIEW APPEALS PROCESS FOR NEW PROJECTS**

Appeals to be considered by the Executive Committee will be required to be turned in by 10 a.m. on Thursday, October 29, 2015. Appeals are to be submitted to Amber Lewis at IFA to provide to the Executive Committee.

### **NEW BUSINESS**

None.

### **OLD BUSINESS**

None.

### **PUBLIC COMMENT**

None.

### **ADJOURN**

On motion by Mr. Binner and seconded by Mr. Lauterbach, the October 27, 2015, meeting of the Continuum of Care Committee was adjourned at 1 p.m.

### **Voting Members Present**

1. Zeb Beilke-McCallum, Chair of Committee, Iowa Coalition Against Domestic Violence
2. Steven Benne, Iowa Economic Development Authority
3. David Binner, Wells Fargo
4. Dennis Lauterbach, Lutheran Services in Iowa
5. John Walker
6. Tim Wilson (Sec./Co-Chair), Home Forward Iowa

### **Others Present**

1. Trisha Conner, Project Concern
2. Julie Eberbach, Institute for Community Alliances
3. Heather Harney, HACAP
4. Kristine Harris, Cedar Valley Friends of the Family
5. Amy Hendricks, Project Concern
6. Stacy Kiser-Willy, Very French Housing
7. Amber Lewis, Iowa Finance Authority

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8. Kathy Meyer, Humility of Mary Housing/Shelter
9. Kelly McQueen, Crisis Intervention Services
10. Josh McRoberts, Iowa Finance Authority
11. Ashley Schwalm, Family Resources