

The Iowa Council on Homelessness

DRAFT MINUTES

Friday, November 20, 2015

10:00 AM

Meeting Location: The Iowa Finance Authority

Room: Presentation Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

(Any requests for corrections to the minutes should be submitted to josh.mcroberts@iowa.gov)

I ICN ETIQUETTE REVIEW

Chair Phillips reminded participants to ask to be recognized and to state their name.

II INTRODUCTIONS

The meeting was called to order at 10 AM by Chair Phillips. The following voting members were present: Armstrong, Axeen, Beilke-McCallum, Benne, Bergeson, Binner, Bockenstedt, Brand, Brustkern, Canganelli, Ford, Hagen, Hamilton, Hearn, Johnson, Jordal, Lauterbach, Mather, Peterson, Phillips, Schulze, Schwalm, Walker, and Wilson. A quorum was established. There are currently 36 members on the 38 member Iowa Council on Homelessness. Two consumer representative seats remain vacant.

III APPROVAL OF AGENDA (ACTION ITEM)

On motion by Mr. Beilke-McCallum and seconded by Ms. Ford, the agenda for the November 20, 2015 Iowa Council on Homelessness meeting was unanimously approved.

IV APPROVAL OF MINUTES (ACTION ITEM)

On motion by Mr. Beilke-McCallum and seconded by Ms. Ford, the meeting minutes for the September 18, 2015 Iowa Council on Homelessness meeting were unanimously approved.

V COMMITTEE/TASK FORCE REPORTS

Executive Committee (Donna Phillips): Ms. Phillips noted that some alternates were added to the Executive Committee since the Executive Committee hears appeals for the Continuum of Care competition and three of the members are CoC grantees. Ms. Phillips appointed alternates to fill in during situations where CoC Conflict of Interests arise.

Next, Ms. Phillips discussed draft updates to the ICH Governance Charter. The updated Governance Charter was posted to the ICH Webpage and the updates may be seen there. On motion by Mr. Walker and seconded by Mr. Wilson, the updates to the ICH Governance Charter were unanimously approved.

Ms. Phillips then talked about an updated Conflict of Interest form for ICH members. Ms. Phillips noted that it is up to the individual ICH Members to update this form should any conflicts arise. Ms. Phillips noted that the Executive Committee already approved this and that all forms should be filled out and returned to Josh McRoberts at the Iowa Finance Authority.

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Lastly, Ms. Phillips briefly reviewed the outcome of Iowa Balance of State Continuum of Care project application scoring/ranking, appeals, etc. related to the 2015 competition.

Nominating Committee (*Ben Brustkern*): Mr. Brustkern noted that there are still two open consumer representative seats on the ICH (seats reserved for those that are homeless or have experienced homelessness, or family members of such). He noted that applications must be submitted on the Governor's [OpenupIowa Website](#).

Continuum of Care Committee (*Tim Wilson*): Mr. Wilson noted the 2015 Iowa Balance of State Continuum of Care Consolidated Application was submitted on November 19 (before the due date). He noted that there were 37 projects included on the application, including 9 new projects. A planning project was also a part of the application.

Next, Mr. Wilson reviewed further the Continuum of Care application process and discussed some initial next steps for CoC planning and next year's competition.

Coordinated Entry Committee (*David Hagen*): Mr. Hagen noted that a meeting would be happening soon and that the Committee has been trying to stick to meeting on the designated date of the third Tuesday of every month.

Research & Analysis Committee (*David Hagen*): Mr. Hagen noted that a meeting would be happening soon and that the Committee has been trying to stick to meeting on the designated date of the second Tuesday of every month.

Policy & Planning Committee (*Crissy Canganelli/Tony Timm*): Ms. Canganelli did not have an update on the Functional Zero Veterans Homelessness Initiative. She further noted that she was looking forward to meeting again with SPPG regarding the Iowa Quality Standards Phase III Project now that the Continuum of Care competition is complete.

Public Awareness Committee (*David Binner*): Mr. Binner noted that the Committee requested that the ICH consider changing the date of the March 2016 meeting from March 18 to Tuesday, March 29 to coincide with annual Day on the Hill event at the Iowa State Capitol. There was no discussion. The motion from the Committee passed unanimously.

Next, Mr. Binner stated the Committee was seeking approval of the 2015 ICH Letter to the Governor. There was no further discussion. The letter to the Governor was unanimously approved.

Lastly, Mr. Binner updated the Council that Home Forward Iowa received its tax exempt status and will be looking for board members for the organization.

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VI HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) REPORT

Ms. Eberbach with the Institute for Community Alliances provided brief updates on the Point-in-Time Count and the January Housing Inventory Chart. The Point-in-Time Count will take place on the last Wednesday in January (January 27, 2016).

VII IOWA FINANCE AUTHORITY UPDATES

Ms. Lewis discussed the 2016 Shelter Assistance Fund awards that were recently approved by the Iowa Finance Authority Board. She noted that 23 agencies were funded with a little over \$900,000 available for 2016.

VIII OTHER REPORTS

Ms. Harney gave a brief update on Vets@Home Technical Assistance from HUD and that more information will be forthcoming.

IX OLD BUSINESS

None.

X NEW BUSINESS

i. Upcoming ICH Meeting dates through the 2016 calendar year:

- January 15, 2016
- March 29, 2016 – “Day on the Hill”
- May 20, 2016
- July 15, 2016
- September 16, 2016
- November 18, 2016

XI PUBLIC COMMENTS

None.

XII ADJOURN

On motion by Mr. Beilke-McCallum and seconded by Ms. Walker, the November 20, 2015, meeting of the Iowa Council on Homelessness was adjourned at approximately 12:00 PM.

The date of the next regular meeting is Friday, January 15, 2016, at 10:00 AM at the Iowa Finance Authority located at 2015 Grand Avenue in Des Moines.

Voting Members Present

1. Theresa Armstrong, Iowa Department of Human Services
2. Al Axeen (Immediate Past Chair), Coralville
3. Zeb Beilke-McCallum, Iowa Coalition Against Domestic Violence
4. Steven Benne, Iowa Economic Development Authority
5. Julie Bergeson, Iowa Department on Aging
6. David Binner, Wells Fargo
7. Julie Bockenstedt, Iowa City
8. Bill Brand, Iowa Department on Human Rights

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9. Ben Brustkern (Vice Chair), Cedar Valley Friends of the Family
10. Crissy Canganelli, Shelter House
11. Karin Ford, Iowa Department of Public Health
12. David Hagen, Hawkeye Area Community Action Program
13. Karin Hamilton, Iowa Department of Public Safety
14. Ann Hearn, Linn County Community Services
15. Sandy Johnson, Iowa Department of Education
16. Rhonda Jordal, Family Alliance for Veterans of America
17. Dennis Lauterbach, Lutheran Services in Iowa
18. Scott Mather, Iowa Workforce Development
19. Wes Peterson, Iowa Finance Authority
20. Donna Phillips (Chair), Iowa Attorney General's Office
21. Nancy Schulze, Heartland Family Services
22. Ashley Schwalm, Family Resources
23. John Walker, Oelwein
24. Tim Wilson (Secretary), Home Forward Iowa

Voting Members Absent

1. Blair Avitt (Consumer Representative), Des Moines
2. David Boss (Consumer Representative), Northeast Iowa Community Action Corporation
3. Anne Brown, Iowa Department of Corrections
4. Jamie Cashman, Iowa State Association of Counties
5. Chris Coleman, Iowa League of Cities
6. Carrie Dunnwald, Cedar Valley Friends of the Family
7. Marilieggh Fisher, Community Housing Initiatives
8. Kristine Harris, (Consumer Representative), Cedar Valley Friends of the Family
9. Stefanie Munsterman-Robinson, Cedar Valley Habitat for Humanity
10. Bob Steben, Iowa Department of Veterans of Affairs
11. Tony Timm, Amerihealth Caritas
12. Roberta Wahl, Des Moines Area Community College

Others Present

1. Crissy Adamson, Humility of Mary Housing/Shelter
2. Jessica Ash, Fort Dodge Housing
3. Karen Bougher, Youth Emergency Services & Shelter
4. Ronelle Clark, YWCA Clinton
5. Dave Eberbach, Institute for Community Alliances
6. Julie Eberbach, Institute for Community Alliances
7. Kris Frakes, Des Moines Area Religious Council
8. Gabe Gluba, Area Substance Abuse Council
9. Heather Harney, HACAP
10. David Hicks, Youth & Shelter Services
11. Radene King, Project Concern
12. Amber Lewis, Iowa Finance Authority
13. Josh McRoberts, Iowa Finance Authority

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14. Hope Metheny, Youth & Shelter Services
15. Barb Michaels, Fort Dodge Housing
16. Roberta Milinsky, Youth & Shelter Services
17. Paula Morgan, Community Action of Southeast Iowa
18. Kim Motl, Upper Des Moines Opportunity
19. Kristin Mulholland, Crisis Intervention & Advocacy Center
20. Linda Munden, ACCESS
21. Dennis Ostrander, Community Action of Southeast Iowa
22. Kelli Payne, Crisis Intervention Services
23. Nicole Rethman, D/SAOC
24. Jaymes Sime, MICAH House
25. Carrie Slagle, Waypoint Services
26. Ehren Stover-Wright, Institute for Community Alliances
27. Theresa ?, City of Dubuque
28. Carol O'Brien, Foundation 2
29. Phoebe Trepp, Willis Dady Emergency Shelter
30. Wendy ?, Hillcrest Family Service