

The Iowa Council on Homelessness

DRAFT AGENDA EXECUTIVE COMMITTEE MEETING

Friday, August 28, 2015

10:00 AM

Meeting Location:

Iowa Finance Authority; Helmick Conference Room, 2015 Grand Avenue, Des Moines; OR
Conference Call-In Information (audio only): Call 866-685-1580; Code 515-725-4942

Note(s): This is an open, public meeting and will be recorded for minute taking purposes.

Nine current members: Donna Phillips (chair), Ben Brustkern (vice-chair), Tim Wilson (secretary), Al Axeen, Zeb Beilke-McCallum, Crissy Canganelli, David Hagen, Tony Timm, and Stefanie Munsterman-Robinson (or David Binner as alternate for Stefanie). At least 5 members are needed to obtain a quorum.

Resources:

Agenda and resources to be posted online here:

<http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/93>

- I. Introductions
- II. Approval of Agenda – *Action Item*
New ad hoc committee added to new business. Tony moved, zeb second
- III. Approval of 6/19/15 meeting minutes – *Action Item*
Zeb moved, Ben second
- IV. Old Business
 - a. Executive Committee: Review of leadership, committee chairs, discussion of new terms beginning in July:

Mr. Beilke-McCallum discussed the need for a CoC co-chair. He reached out to a few people about taking on that role. That person isn't in a position to take over that role until the middle of next year. She felt ethically she needed more time away from Humility of Mary (a CoC grantee that she was the ED of) before she assumes this role. Zeb will be on vacation the next 3 weeks (when the NOFA is likely to drop) so Mr. Wilson was asked to be an interim chair for the CoC committee. Ms. Phillips designated Mr. Wilson as the interim Chair of the CoC committee while Zeb is on vacation.

Donna will reach out to Mr. Axeen to see what he wants his continued role to be on the ICH.

Mr. Wilson discussed secretary role about ensuring agendas are getting posted timely and updating changes to agendas.

The Iowa Council on Homelessness (cont.)

Ms. Phillips discussed the make-up of the Exec Committee and mentioned the need for maybe next year having different members on the Exec committee that aren't tied to CoC funding.

b. FY16 \$50k legislative appropriation

Ms. Phillips noted there was a suggestion by IFA, and Crissy and sent out an email about an implementation work done coming off of the standards that was shared with the ICH earlier in the year by SPPG.

Mr. Hagen stated he thought deliverables for funding local planning groups is improved PIT Count, and training about Coordinated Entry.

Amber: Hearing 4 priorities. 1) Standards from SPPG, 2) Coordinated Entry/Intake, 3) data collection & capacity, 4) training and technical assistance

Tim: would be interested in seeing a match for regions applying for funds to get local buy-in in addressing homelessness.

Amber: suggested having a written plan be developed on what specifically should be done with the funds.

Julie: Suggested contacting SPPG to see what they would like to do or would be able to do with the funds.

Mr. Hagen Consider SPPG's current plan with some prioritizations as identified by IFA staff and work with the Policy and Planning co-chairs to determine budget. Zeb seconded.

V. Committee Updates

a. Coordinated Entry (*David Hagen or Carrie Dunnwald*)

- i. *Meeting Schedule: Third Mondays every month*
- ii. Didn't meet in August, but hopefully will in September. David will mail out survey results.

b. Research and Analysis (*David Hagen*)

- i. *Meeting Schedule: Second Tuesday of each month, 9 a.m.*
- ii. Working on improving PIT Counts, was asked to review reports about standards. Group is looking at doing this monthly. Want to get system in place to start reporting in December.

c. Public Awareness (*Stefanie Munsterman-Robinson*)

- i. *Meeting Schedule: Second Thursday of each month, 2:00 p.m.*

The Iowa Council on Homelessness (cont.)

- ii. Regular meeting scheduled the second Thursday of each month. Circulated last year's letter to the Governor for comments or improvements to the letter.
- d. Policy and Planning/State Planning Advisory Committee (*Crissy Canganelli or Tony Timm*)
 - i. No report.
- e. Nominating (*Ben Brustkern*)
 - i. *Meeting Schedule: Second Tuesdays every other month (non-council-meeting months)*
 - ii. Need 2 consumers to fill 2 spots. Asked the Exec committee to think about applicants that could fill those spots.
- f. Continuum of Care (*Zeb Beilke-McCallum*)
 - i. *Meeting Schedule: Second Tuesdays every month*
 - ii. Co-chair?
 - iii. No update.

VI. HMIS (*Institute for Community Alliances*)

- a. System Performance Measures Handout: Julie reminded that Oct. 1 the system will be setup to meet HUD's new performance measures. ICA's understanding is HMIS system with programming specifications will be ready to be looked at by ICA by next month. For purposes of the upcoming NOFA, these will not be addressed, but the 2016 competition will most definitely be addressed.

The next thing Julie mentioned was because of the emerging coordinated entry efforts going on around the state – there are some inherent difficulties if ICA were to start to create 29-30 sharing groups across the state that would be problematic. ICA is proposing that the HMIS system move from “closed” to “closed with exceptions.” That means the data would be available to your agency, but the client could sign off on their information being shared with other agencies around the state. ICA is reluctant to continue creating small sharing groups across the state. ICA will need ICH approval at the Sept. meeting.

An email will go out about having a meeting to iron this system change out. Will most likely happen before October Exec meeting. Donna, Ben, and Zeb will take this on.

VII. IFA Staff Updates and Items

- a. ICH table at the HousingIowa conference – Tim moved to a joint table.
- b. Review of recent CoC grant change issue with Community Housing Initiatives
- c. 2015 CoC Consolidated Application: informal work group progress
- d. ESG and SAF competition updates

VIII. New Business

The Iowa Council on Homelessness (cont.)

David Hagen discussed a possible new veteran's ad hoc committee because the VA is really interested in being a part of the CoC. This group would consist of SSVF grantees and those who serve homeless veterans population. Tim moved to get proposal, Zeb seconded.

- IX. Set draft agenda for September 18, 2015 Iowa Council on Homelessness meeting
- X. Date and time of next regular Executive Committee meeting
 - a. Friday, October 16, 2015
 - b. *Ongoing schedule: third Fridays every other month (non-council-meeting months), 10:00 a.m.*
- XI. Adjourn
 - Zeb, david h seconded.

Attendance:

Donna, Tim, Tony, Ben, Zeb, Tim, David B., David H.
Others: Amber, Josh, Julie E., Gary W., Ehren