

# *The Iowa Council on Homelessness*

## **DRAFT MINUTES**

Friday, September 20, 2019, 10:00 a.m. – 12:00 p.m.

Location: Iowa Finance Authority, 1963 Bell Avenue, Des Moines, Iowa

OR Conference Call: 866-685-1580; Code 515-725-4942

### **Meeting Minutes & Other Resources:**

<http://www.iowafinanceauthority.gov/Home/DocumentSubCategory/243>

#### **I. Introductions**

- Attendance is tracked online through a shared Google sheet. A PDF copy of the final attendance list is posted online following each meeting, as a supplement to these minutes.

<https://tinyurl.com/ICH-Attendance>

#### **II. Approval of Agenda (*Action Item*)**

- Motion: Roberta
- Second: Dennis
- Unanimously approved

#### **III. Approval of Minutes from July 19, 2019 (*Action Item*)**

- Motion: Tim
- Second: Terri
- Discussion: Mariliegh asked if/where minutes were posted or distributed. Amber noted they are posted in the section of the website that goes with the meeting the minutes summarize; i.e.: the July minutes are posted in the July section.
- Motion approved; Mariliegh abstained

#### **IV. Update on Iowa Balance of State Continuum of Care/Iowa Council on Homelessness Governance Restructuring**

- Karin Ford provided an update, sharing the purpose of the initiative working with HomeBase. The initiative may result in the development of a new entity that oversees the Iowa Balance of State Continuum of Care (CoC); this would separate the Council from the detailed work of managing the CoC, and free it to engage in other statewide initiatives and work it was intended by statute to accomplish.

#### **V. Homeless Management Information System (HMIS) Report, Institute for Community Alliances (*Gary Wickers*)**

- Gary provided an update: HUD changes the data standards every two years; this is the year of change. There won't be a lot that will change for providers, but there are some changes to exit destination language, outreach, Coordinated Entry data elements, and some others. Training and preparation for the January Point in Time Count will also be upcoming.

#### **VI. Committee/Task Force Reports**

- **Executive Committee (*Karin Ford*)**
  - Met on 8/16/19, 8/23/19, 9/3/19, 9/6/19

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- Transition Team update
- City of Des Moines Proposed Zoning Ordinance Letter
- Representation at HousingIowa Conference
- Approval of final 2019 Continuum of Care Program Ranking after appeals
  - Karin provided an update. There have been several meetings recently, of the committee and the CoC Governance Transition Team.
  - Karin provided an overview of a letter the Executive Committee sent to the Des Moines City Council, noting some concerns regarding proposed updates to the Des Moines zoning ordinance. A critical response was received from one city council member. The Executive Committee met further to discuss how to respond. Materials are available online for the Executive Committee, providing an overview of this issue and the exchange.
  - Karin shared her experience representing the Council at the recent HousingIowa conference. The conference was in Cedar Rapids and will be in Des Moines next year. The location of the booth was a little out of the way, so there was not a lot of traffic to the table.
  - The Executive Committee also made the final decision on the project ranking and appeals for this year's Continuum of Care competition.
- **Nominating Committee** (*Ashley Odom*)
  - Governor appointments
  - New Member Orientation
    - Ashley provided an update. There are two current vacancies on the Council, as two recently-approved new members had to rescind their applications.
    - There was a New Member Orientation just prior to the Council meeting this morning.
    - There was a question about age requirements for the Council (for potential youth members). Ashley will look into this.
    - Next meeting scheduled for October 9<sup>th</sup> at 12:30.
    - Alex Freeman, a new member who works as a legislative aide, agreed to help identify the best current contact person for the governor's office.
    - Question from Phoebe: Several applicants recently from the Linn County area that were not approved. Should they continue to reapply? And are applicants notified if they are rejected? Ashley clarified the committee's role: they recommend applicants to the governor's office, but decisions are always up to their office for new appointments. Their office sends new appointment letters, but Ashley is not aware of their office sending rejection letters. Ashley encouraged applicants to reapply if it has been awhile and someone's application hasn't been approved. It was also briefly noted that the committee is required to take into account things like geographic diversity, gender balance, balance of political affiliation, racial diversity, etc., in recommending appointments.
- **Continuum of Care Committee** (*Dennis Lauterbach*)

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- *Met on 8/13/19*
- **New Project Competition**
  - Dennis provided an update. Gary helped by developing an online version of the applications this year.
  - Final result: 22 projects approved for Tier 1, 11 in Tier 2, one project that withdrew, and four that were rejected.
  - One goal for next year will be to identify a number of reviewers ahead of time that are able to review project applications.
  - Craig Fenton asked when awards will be made, and noted his organization had recently applied. Amber responded that the question likely related to the Emergency Solutions Grant or Shelter Assistance Fund, rather than the Continuum of Care Program, and that awards for those programs are anticipated to be made in early November.
- **Coordinated Entry** (*Gary Wickering*)
  - **Access Point Trainings**
    - Gary provided an update. The committee has established training dates for this year. Also working on updating the Policies and Procedures, including what the training expectations will be for new staff.
    - The committee has also become a good forum for discussions regarding client care.
    - Courtney Guntly at ICA has been having conversations with the Department of Justice and the Department of Public Health regarding human trafficking. One goal is to make sure the client intake/assessment is appropriate for such clients, and to modify policies if needed.
    - Also more focus coming up on Diversion. Difficult with Diversion to get enough information to track, especially if agencies don't have dedicated staff. Looking at developing some best practices and policies.
    - Next meeting is October 15, 2019.
- **Research and Analysis Committee** (*David Hagen*)
  - David Hagen was not present. The next meeting is scheduled for next Friday, September 27, 2019.
- **Policy & Planning** (*Crissy Canganelli*)
  - *Met on 8/23/19*
  - Update for CoC Rapid Rehousing (RRH) Standards
    - Crissy provided an update. Working on finalizing RRH standards for the Continuum of Care. Jim Cain has been doing the heavy lifting lately on making continued revisions and updates to the proposed standards. Teri Robertson at HUD has noted continued need for revision. There is no final updated document at this time, but the committee will continue to work to get to this point.
- **Public Awareness Committee** (*Diane Nichols*)
  - *Met on 9/9/19*

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- Save the Date: 2020 Homelessness Awareness Day on the Hill: Wednesday, March 4, 2020, 9:30 a.m. – noon (change Council meeting to same date?)
  - Tim provided an update on Diane’s behalf. The committee has continued to discuss lessons learned from the most recent Day on the Hill, and begun planning ahead for next year.
  - Also has collected and compiled various homelessness awareness events coming up in the coming months/year, and will be forwarding these to IFA’s Communications Department. Interested in additional ideas of how to get information out about these events.
  - The Council discussed if there was interest in moving the March meeting from March 20<sup>th</sup> to March 4<sup>th</sup>. The March 4<sup>th</sup> event is scheduled from 9:30 – noon, so that would put the Council meeting at a later time, perhaps noon or 1pm that day.
  - Angie noted that legislative meetings often start at 9am, so a later event start date could make that difficult.
  - Motion: Carol made a motion to change the March Council meeting to 1pm on March 4<sup>th</sup>.
  - Second: Dennis
  - Unanimously approved

## VII. **HACAP Coordinated Entry Report** (*Dusty Noble*)

- Dusty provided an update. Gary mentioned the first round of trainings this past week, with very good turnout; around 40 just in Linn County. Planning another round upcoming, with multiple sites.

## VIII. **Iowa Finance Authority Staff Updates** (*Amber Lewis*)

- Amber reminded Council members that the Council is a state body subject to Iowa Open Records and Open Meetings laws, and that any email or other communications regarding Council business are subject to being pulled for public records requests.
- Terri Rosonke provided information: The 2020 HousingIowa conference will be September 9<sup>th</sup> – 11<sup>th</sup>, 2020, at the Iowa Events Center.

## IX. **Old Business**

- None.

## X. **New Business**

- Terri Rosonke noted concerns regarding calls IFA receives from persons that are being discharged from substance abuse treatment facilities to homelessness.
  - i. Karen Hyatt responded: Deanne Decker is the bureau chief in the substance use division at Iowa Public Health; Karen recommended that such calls are referred to their office. They may have programs that can help with housing in those situations, and they also need to be made aware of the situation when it occurs. Also may be helpful to contact the Mental Health and Disability Service Regions; some persons may be eligible for services through the regions. This includes if someone is approved for Medicaid, but also in some other cases. Karen will send information to Terri to follow up.
- Karen Hyatt: One initiative she oversees at Iowa DHS is SOAR, helping people complete the complicated applications for SSI/SSDI benefits. There is a new option

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for those working with children who are homeless, helping them connect with SSI/SSDI benefits. Many staff workers around the state have gone through the SOAR training to assist with these applications, but very few applications are actually going through currently using the SOAR process. Karen asked for help identifying how the community can do a better job utilizing this resource to help people submit qualifying applications.

- Karen: Yesterday met with all PATH providers in the state, and some concerns were expressed regarding how their staff can best work within the new Coordinated Entry systems across the state. Staff would like to be included in the regional Coordinated Entry meetings; PATH programs are federally funded and have money for these services, but need to be part of the process. Gary responded that they have reached out to all the PATH outreach workers they are aware of. Karen would like to follow up with Gary afterwards to further discuss how the process may be improved.
- Terri: At the September IFA board meeting, the board approved the initial draft of this year's Low Income Housing Tax Credit Qualified Allocation Plan; a public hearing is scheduled for September 15, 2019, at 10am. The Supportive Housing Set-Aside currently remains in the Qualified Allocation Plan, but support and input from homeless services providers would be welcome. A question was asked about how to provide this input; Amber will follow up the meeting by posting a link for comments on the Council web page in the section for this meeting.

## **XI. Other Updates**

## **XII. Public Comments**

- Julie Sleeper: For the past 8 years or so, HUD has hosted a Peer to Peer Homelessness Symposium for two days each year, covering a range of topics. The event next year will be June 9<sup>th</sup> and 10<sup>th</sup>, 2020, at Des Moines University. They are looking for members to join a planning team; email [Julie.K.Sleeper@hud.gov](mailto:Julie.K.Sleeper@hud.gov) if interested.
  - i. Roberta Wahl noted the importance of continuing to include human trafficking on the agenda for this event.
- Christopher Martin: Introduced himself. Second meeting he has attended. Has formed a nonprofit with the hopes of raising awareness of homelessness. Working with professors at DMACC and Drake to hopefully get some articles out about homelessness. Interested in possibly applying to the Council.
- Gary: This year's CoC Consolidated Application has been emailed out for public comment, and the team is welcoming input. Gary noted the strict character limits of narrative responses, so any requests to add information are best paired with suggestions of material to eliminate. The documents are posted online on IFA's website for the Continuum of Care Program, and comments may be emailed to [amber.lewis@iowafinance.com](mailto:amber.lewis@iowafinance.com).

## **XIII. Next Meeting:** November 15, 2019

## **XIV. Adjourn**

- Motion: Dennis
- Second: Gary
- Unanimously approved

Instructions: Find your name and use the dropdown arrow under "attendance" to select "In person" or "By phone". If your name is not listed, please add it on the next available free row, making sure to select your mode of attendance. If you have problems logging in or if changes to information provided in protected cells are required, please email Carolyn Cobb at carolyn.cobb@iowa.gov. **PLEASE REMEMBER TO MUTE YOUR PHONE IF YOU ARE ATTENDING BY PHONE** (*6 to mute, #6 too unmute)													
Attendance	Last	First	Email Address	Agency/Organization	Term Expires	Area Represented	Exe	Nom	CoC	R&A	PA	CE	P&P
	VACANT			Iowa Economic Development Authority	N/A	Statewide							
By Phone	Binner	David	<a href="mailto:dbinner@ihlfdm.com">dbinner@ihlfdm.com</a>	Federal Home Loan Bank	6/30/20	Polk Co.	X				X		
By Phone	Brand	Bill	<a href="mailto:Bill.Brand@iowa.gov">Bill.Brand@iowa.gov</a>	Department of Human Rights	N/A	Statewide					X		
By Phone	Brustkern	Ben	<a href="mailto:benb@foia.org">benb@foia.org</a>	Friends of the Family	6/30/21	Northeast Iowa	X	X					
In Person	Canganelli	Christina	<a href="mailto:crissy@shelterhouseiowa.org">crissy@shelterhouseiowa.org</a>	Shelter House	6/30/21	Johnson Co.	X						Ch
By Phone	Carter	Katrina	<a href="mailto:katrina.carter@iowa.gov">katrina.carter@iowa.gov</a>	Department of Corrections	N/A	Statewide			X				
By Phone	Charitroll	Carol	<a href="mailto:carol.charitroll@gmail.com">carol.charitroll@gmail.com</a>		6/30/20	Story Co.							
In Person	Cobb	Carolyn	<a href="mailto:carolyn.cobb@iowa.gov">carolyn.cobb@iowa.gov</a>	Iowa Dept of Education	N/A	Statewide	X						
In Person	Davidson	Ann	<a href="mailto:davey34@mchsi.com">davey34@mchsi.com</a>		6/30/20	Webster Co.							
In Person	Everding	Donna	<a href="mailto:everdingd52@msn.com">everdingd52@msn.com</a>		6/30/21	Black Hawk Co.							
In Person	Fisher	Marliegh	<a href="mailto:marlieghf@chihousing.com">marlieghf@chihousing.com</a>	Community Housing Initiatives	6/30/21	Black Hawk Co.						X	
In Person	Ford (Chair)	Karin	<a href="mailto:karin.ford@idph.iowa.gov">karin.ford@idph.iowa.gov</a>	IA Department of Public Health	N/A	Statewide	Ch	X	X				
In Person	Freeman	Alex	<a href="mailto:alex.freeman.ia@gmail.com">alex.freeman.ia@gmail.com</a>	Iowa Legislative Aide	6/30/21	Scott Co.							
In Person	Gezel	Joel	<a href="mailto:jgezel@live.com">jgezel@live.com</a>	St. Thomas Church, Indianola	6/30/20	Warren Co.							
In Person	Gluba	Gabe	<a href="mailto:ggluba@asac.us">ggluba@asac.us</a>	Area Substance Abuse Council	6/30/20	Clinton Co.		X					
	Hagen	David	<a href="mailto:dhaagan@HACAP_ORG">dhaagan@HACAP_ORG</a>	Hawkeye Area Community Action Program	6/30/21	Eastern Iowa	X			Ch			
In Person	Hyatt	Karen	<a href="mailto:khyatt@dhs.state.ia.us">khyatt@dhs.state.ia.us</a>	Dept of Human Services	N/A						X		
In Person	Lauterbach	Dennis	<a href="mailto:dennisrl@hotmail.com">dennisrl@hotmail.com</a>	Retired	6/30/20	Dallas Co.	X		Ch				
	Lund	Ron			6/30/21	Scott Co.							
In Person	Mather	Scott	<a href="mailto:scott.mather@wd.iowa.gov">scott.mather@wd.iowa.gov</a>	Iowa Workforce Development	N/A	Statewide			X				
	Mead	Monica			6/30/20	Polk Co.							
By Phone	Metheny	Hope	<a href="mailto:hmetheny@vss.org">hmetheny@vss.org</a>	Youth and Shelter Services	6/30/20	Story Co.							
In Person	Miller	Lori	<a href="mailto:lrmiller@ag.iowa.gov">lrmiller@ag.iowa.gov</a>	Iowa Attorney General's Office	N/A	Statewide	X		X				
	Mouw	Austin			6/30/21	Polk Co.							
By Phone	Nichols	Diane	<a href="mailto:dianenichols39@gmail.com">dianenichols39@gmail.com</a>	Alliant Energy	6/30/21	Linn Co.	X				Ch		
By Phone	Oberreuter	Dax	<a href="mailto:dax.oberreuter@iowa.gov">dax.oberreuter@iowa.gov</a>	Iowa Dept on Aging	NA	Statewide							
In Person	Odom	Ashley	<a href="mailto:adom@famres.org">adom@famres.org</a>	Family Resources	6/30/21	Scott Co.	X	Ch					
In Person	Pearson	Justin	<a href="mailto:pearsonjustin@gmail.com">pearsonjustin@gmail.com</a>	Crossroads Church	3/30/21	Polk Co.							
By Phone	Poore	Joanie	<a href="mailto:jpoore@ohauthority.org">jpoore@ohauthority.org</a>	Omaha Housing Authority	6/30/20	Pottawattamie Co							
	Rogers	Ben	<a href="mailto:ben.rogers@linncounty.org">ben.rogers@linncounty.org</a>	Iowa State Association of Co.'s	6/30/20	Statewide							
In Person	Rosonke	Terri	<a href="mailto:terri.rosonke@iowafinance.com">terri.rosonke@iowafinance.com</a>	Iowa Finance Authority	N/A	Iowa Finance Authority		X					
By Phone	Royal-Goodwin	Jodi	<a href="mailto:jroyal-goodwin@muscatineiowa.gov">jroyal-goodwin@muscatineiowa.gov</a>	Muscatine Municipal Housing Agency	6/30/20	Statewide							X
In Person	Rupe	Kerri			6/30/21	Wapello Co.							
In Person	Steben	Bob	<a href="mailto:Bob.Steben@icva.state.ia.us">Bob.Steben@icva.state.ia.us</a>	Department of Veteran Affairs	N/A	Statewide							
In Person	Vaala	Ashley	<a href="mailto:avaala@lotuscommunityproject.org">avaala@lotuscommunityproject.org</a>		6/30/20	Wright Co.							
In Person	Wahl	Roberta			6/30/20	Polk Co.							
In Person	Wickering	Gary	<a href="mailto:gary.wickering@icalliances.org">gary.wickering@icalliances.org</a>	Institute for Community Alliances	6/30/20	Polk Co.			X			Ch	
In Person	Wilson (Secretary)	Tim	<a href="mailto:tim@homeforwardiowa.org">tim@homeforwardiowa.org</a>	Home Forward Iowa	6/30/21	Warren Co.	X				X		
By Phone	Kinkennon-Bettis	Nikki	<a href="mailto:nikki@ciac91.org">nikki@ciac91.org</a>	Crisis Intervention & Advocacy Center								X	
By Phone	Burget	Laura	<a href="mailto:empowerdir@ywcacanton.org">empowerdir@ywcacanton.org</a>	YWCA Clinton		Clinton/Jackson Co							
By Phone	Moreno	Carie	<a href="mailto:Carrie.Moreno@va.gov">Carrie.Moreno@va.gov</a>	CRRC Coordinator									
By Phone	Harney	Heather	<a href="mailto:hharney@hacap.org">hharney@hacap.org</a>	HACAP		Benton/Linn/Jones							X
By Phone	Serterh	Mark	<a href="mailto:mark@shelterhouseiowa.org">mark@shelterhouseiowa.org</a>	Shelter House		Johnson/Washington					X	X	
In Person	Sleeper	Julie	<a href="mailto:julie.k.sleeper@hud.gov">julie.k.sleeper@hud.gov</a>	HUD									
By Phone	Ash	Jessica	<a href="mailto:jessica.ash@d-housing.org">jessica.ash@d-housing.org</a>	Fort Dodge Housing Agency									
By Phone	Trepp	Phoebe	<a href="mailto:director@willisdady.org">director@willisdady.org</a>	Willis Dady Emergency Shelter									
In Person	Ralls	John	<a href="mailto:john.ralls@iowa.gov">john.ralls@iowa.gov</a>	Institute for Community Alliances									
By Phone	Eberbach	Julie	<a href="mailto:julie.eberbach@icalliances.org">julie.eberbach@icalliances.org</a>										
By Phone	Dusty	Noble	<a href="mailto:dnoble@hacap.org">dnoble@hacap.org</a>	HACAP		Linn						X	
By Phone	Cody	Crawford	<a href="mailto:ccrawford@asac.us">ccrawford@asac.us</a>	ASAC		Linn/Clinton							
In Person	haldorson	lynn	<a href="mailto:casemgr@beaconoflifedm.org">casemgr@beaconoflifedm.org</a>	Beacon of Life									
By Phone	Bobst	Ryan	<a href="mailto:r.bobst@humilityhomes.org">r.bobst@humilityhomes.org</a>	Humility Homes and Services		Scott County							
By Phone	Munden	Linda	<a href="mailto:linda@amesshelter.org">linda@amesshelter.org</a>	Emergency Residence Project		Two Rivers					X		
By Phone	Kearns	KarLee	<a href="mailto:Karlee@foia.org">Karlee@foia.org</a>	Friends of the Family		NEI							
By Phone	Peterman	J'nae	<a href="mailto:jpeterman@waypointservices.org">jpeterman@waypointservices.org</a>	Waypoint		Linn/Benton/Jones							
By Phone	Fortmann-Doser	Kristie	<a href="mailto:kristie@dviplowa.org">kristie@dviplowa.org</a>	Domestic Violence Intervention Program		c							
By Phone	Hurlburt	Allison	<a href="mailto:allison@cishelps.org">allison@cishelps.org</a>	Crisis Intervention Service		North Central Iowa							
In Person	Arthur	Angie	<a href="mailto:aarthur@pcht.org">aarthur@pcht.org</a>	Polk County CoC									
In Person	Martin	Christopher	<a href="mailto:christophermartin@oidma.org">christophermartin@oidma.org</a>	Outreach for the Impoverished of the Des	N/A	Central Iowa							
By Phone	Clark	Ronelle	<a href="mailto:rclark@operationnewview.org">rclark@operationnewview.org</a>	Operation New View		Jackson							
By Phone	McGuire	Susan	<a href="mailto:susan.mcguire@centerforSiouxland.org">susan.mcguire@centerforSiouxland.org</a>	Center For Siouxland		Sioux City, Woodbury Co.							X
By Phone	Bougher	Karen	<a href="mailto:bougherk@yessiowa.org">bougherk@yessiowa.org</a>	YES									
By Phone	Nutt	Kara	<a href="mailto:karan@familycrisiscenters.org">karan@familycrisiscenters.org</a>	Family Crisis Centers		Hope for the Homeless							
By Phone	LuGrain	Heather	<a href="mailto:hluGrain@openingdoorsdbq.org">hluGrain@openingdoorsdbq.org</a>	Opening Doors		Eastern Iowa							x
By Phone	Bauer	Kiresten	<a href="mailto:kbauer@openingdoorsdbq.org">kbauer@openingdoorsdbq.org</a>	Opening Doors		Eastern Iowa							
By Phone	Anderson	Talye	<a href="mailto:talye@foia.org">talye@foia.org</a>	Friends of the Family		NEI							
By Phone	Hanover	Rachel	<a href="mailto:rhanover@themicahhouse.org">rhanover@themicahhouse.org</a>	Micah House		Council Bluffs							
By Phone	Jones	Amanda	<a href="mailto:amanda.jones@westcare.com">amanda.jones@westcare.com</a>	FAVA		Cerro Gordo County			x				
By Phone	Mott	Kim	<a href="mailto:kmott@udmo.com">kmott@udmo.com</a>	UDMO		Webster							
By Phone	Gardner	Christine	<a href="mailto:christine.gardner@westcare.com">christine.gardner@westcare.com</a>	FAVA		Winnebago County							
By Phone	Foertsch	Abby	<a href="mailto:abbyf@stopdvsa.org">abbyf@stopdvsa.org</a>	Crisis Intervention Services		Oskaloosa							
By Phone	Hanover	Rachel		Micah House									
By Phone	Stumbo	Jodi	<a href="mailto:jodi@amesshelter.org">jodi@amesshelter.org</a>	Emergency Residence Project		Two Rivers							
By Phone	Walsh	Brayden	<a href="mailto:bwalsh@heartlandfamilyservice.org">bwalsh@heartlandfamilyservice.org</a>	Passages/PCHL RPH Program Coordinator									
By Phone	Dombush	Jason	<a href="mailto:jdombush@mcsaioa.org">jdombush@mcsaioa.org</a>	Muscatine Center For Social Action		Southeast							
By Phone	Larned	Kelle	<a href="mailto:kelle_larned@usc.salvationarmy.org">kelle_larned@usc.salvationarmy.org</a>										
By Phone	Bassler	Teresa	<a href="mailto:tbassler@cityofdubuque.org">tbassler@cityofdubuque.org</a>	City of Dubuque		Eastern Iowa			X				